

NAG AGM 12 November 2025
Proposed New Constitution for The Normandy Action Group

NAG has had a constitution, dating from 2006, which is now very out of date given changes both in the external environment and in the way the organisation has come to operate.

As an [unincorporated association](#), NAG is not accountable to any external regulatory body, but it is good practice to have a set of rules that govern how the organisation functions.

The Steering Committee has therefore drawn up the attached draft constitution for consideration at this AGM.

In accordance with paragraph 6, such a document should be adopted by a Resolution submitted at least 14 days in advance; this will therefore need to happen on a future occasion.

NAG Steering Committee
11 November 2025

Constitution of The Normandy Action Group

New Version Proposed for consideration by the AGM 12 November 2025

1. Name and Objectives

The “Normandy Action Group” is an unincorporated association (the Society) whose objectives are:

- (a) to help preserve and enhance the environment and amenity value of the countryside in and around the area of Normandy by keeping local residents as informed as possible about local planning and environmental matters.
- (b) to engage as necessary with local and national planning authorities regarding development policies and plans, in order to understand them and, where appropriate, seek to influence them.

2. Membership

Every adult Resident and any other person the Committee regards as having a sufficient interest in the objectives of the Society may become a member of the Society. Membership is determined by signing up to the electronic mailing list on the Society’s website or by asking to be added to it. A full address and postcode, and an email address, are required. Any member may resign as a member by ‘unsubscribing’ from this list.

3. Financial Contributions

Ahead of the Annual General Meeting, or at any other time it deems necessary, the Committee shall determine whether to seek voluntary financial contributions from its members, and if so at what level. The Committee may also from time to time decide to seek funding from grant-giving organisations and public bodies.

4. Officers

The Society shall have a Chair and an Honorary Treasurer, each of whom shall be appointed for a term of two calendar years and be eligible for re-appointment at the end of his or her first or any subsequent term of office.

5. Committee

At each Annual General Meeting (AGM) the Society shall appoint a Steering Committee (the Committee) consisting of (a) the Chair and the Honorary Treasurer and (b) up to eight other Members (each of whom shall be appointed for a term of two years and be eligible for re-appointment at the end of their first or any subsequent term of office). The Committee shall be responsible for the management of the Society’s affairs. The Committee at any time may also decide to co-opt members with particular expertise needed at that time.

6. AGM

The Society shall have an Annual General Meeting (AGM) during the last quarter of each year on a date and at a time and place determined by the Committee and notified to all members at least 21 days in advance. The Agenda for the AGM shall include reports by the Chair and the Honorary Treasurer of the Society, and the election of officers. No Resolution shall be adopted at an AGM unless members have been given 14 days written notice of such Resolution and the reason for its being proposed.

7. EGM

If the Committee decides to convene at the Society's expense, or 10 or more members (from different households) convene and organise at their expense, an Extraordinary General Meeting (EGM) of the Society, the EGM so convened shall take place at such time, date and place as the Committee shall have specified or approved and the provision of this Constitution as to notice of meetings and resolutions shall apply to such EGM as if it were an AGM. An EGM may also take the form of a Resolution circulated by email

8. Proceedings at General Meetings

At any general meeting of the Society (AGM or EGM) the quorum shall be 10 Members (from separate households) and each Member present shall be entitled to one vote. Decisions shall be taken by a simple majority, and voting shall be by a show of hands, unless the Chair and the Secretary/Treasurer decide that a ballot is required. If the same number of votes is cast for and against a resolution, the Chair shall have the casting vote.

9. Continuity

If at any AGM there is no quorum, any of the Chair, the Honorary Treasurer and the other members of the Committee whose term of office would end at the end of the year if not re-appointed shall be automatically re-appointed for a further year.

10. Finance

The Honorary Treasurer shall, without thereby incurring any personal liability (whether to Members of the Society or otherwise) manage the finances of the Society and to that end may (without obligation but at the Society's expense) arrange for the opening of bank accounts and donation-receiving platforms, the auditing of the Society's accounts if appropriate, and such other matters as may be necessary or desirable in connection with the Society's financial affairs. The Society shall have the calendar year as its financial year.

11. No Liability

No Member of the Society (whether an officer or Committee Member) shall be liable for any act or omission of the Society, its officers, the Committee or any other Member nor shall any member of the Society, its officers and the other members of the Committee be liable for any act or omission of any Member of the Society or any other officers of the Society or member of the Committee.

12. Powers of Members in General Meeting

At a general meeting (AGM or EGM) any provision of this Constitution may be amended in accordance with the provisions of paragraphs 6 and 8, above, provided there is a two thirds majority of those present and voting. The appointment of any officer or Committee member may likewise be terminated.

13. Dissolution of Society

The Society may be dissolved at any time by way of a resolution to that effect being passed at a general meeting (AGM or EGM) in accordance with the procedures set out in this constitution. Any funds held in the name of the Society at the time of dissolution shall be paid to a charitable organisation(s) as voted upon at the time of the dissolution, or by any other method decided upon by the Committee.